



TABAKA ACADEMY, P.O.BOX 1050-40200, KISII +254 722408 142, +254 708706239,
info@tabakaacademy.sc.ke www.tabakaacademy.sc.ke

OFFICE OF THE PRINCIPAL

END OF 2018 NEWS LETTER

Dear our esteemed parents/guardians/well-wishers,

IMPORTANT INFORMATION

We close school on Wednesday, 24th October 2018, for the long December holiday for all classes except for class 8. This term has not only been short but also extremely busy and challenging. The academic year 2018, had its ups and downs but in all, we thank God Almighty for making us see it through. We thank all parents for teamwork, pupils for working hard and smart, and teaching/support staff for giving the best they could. God bless you all and kindly pray for our KCPE candidates as they finalize primary school education. Kindly clear the fee arrears and purchase a comprehensive December Holiday Booklet for only Ksh. 250 for your child before 24th of Oct, 2018.

1. SCHOOL OPENING DAYS AND OPENING EXAMINATION.

School opens on 7th Monday, January 2019; boarders are expected in school on 6th Sunday, January 2019. All pupils are expected to have fully prepared for the school opening examination on opening day, as from 9:00 AM. Boarders expecting to be included for supper should report by 3:00 PM for registration and supper planning.

2. PPII 2018 GRADUATION.

We welcome all Pre-school parents for this year's (2018) PPII graduation on the 2nd of November, 2018. The ceremony starts at 9:00am, kindly be present before then.

3. SCHOOL INTERVIEWING DAY.

Our interviews for all classes will be held on Tuesday, 4th of December 2018 and 3rd – 4th January 2019. Kindly interested (parents) pupils ensure you come along with: pupil's birth certificate, most recent academic report, pencil or pen and Ksh.800/- interview fees.

4. TUITION FEES.

There will be **NO fee increment** for tuition in the Primary Level section (GRD I – STD VIII).

-PRE-SCHOOL LEVEL (DAY CARE, PPI, PPII).

Parents with pupils in the pre-school section are required to pay the entire (3/4) fee of the term, at the beginning of each term, and the remaining (1/4) when reporting from half-term. This policy emphasizes that; no pupil will be allowed into the school unless the entire fee is paid as above. This will eliminate cases of young children being sent home for fee balances. The fee paid will cater for; break-time uji, and the initial school diary per pupil.

NOTE: - It is the parent/guardian's responsibility for 2 toilet paper rolls per term, report book, writing & reading

materials, school diary and a ream of photocopying papers. Your child will not be allowed to school without these items.

Also see 2019 Fees Structure for more details on Pre-school Section.

5. BOARDING FEES.

There are a number of changes to be made in the boarding section in 2019. First; breakfast porridge/tea will be accompanied with slices of bread or mandazi or sweet bananas or sweet potatoes or food stuffs in season, whenever possible. Second; there will be an overall improvement on meals with assorted menu. Third; there will be **NO SPECIAL** foods for any pupil. The issue of Githeri not being eaten by any pupil will not be welcomed, otherwise let your child be a day scholar. Fourth; increased security and fifth; ensure that you pay in **FULL** the boarding fee in the beginning of every term for easy boarding operations.

See 2019 Fees Structure for more details.

6. SCHOOL STATIONERY.

School intends to avail exercise books for purchase at a friendly cost at school. For Pre-school, the school intends to introduce school diaries. Parents kindly go through the diaries daily.

7. SCHOOL UNIFORM POLICY.

School uniforms will be purchase at school. Ensure your child's uniform and shoes are in good state and form; we shall be **very strict** on grooming. Label with names or identification mark all uniforms.

8. SCHOOL TRANSPORT POLICY.

The transport program is optional, and starting 2019, any parent interested in his/her child to use the school bus, is required to enroll at the bus register desk with the entire amount before school opening day for easy planning of the program. Kindly note that you child will not be picked on the first day or thereafter before registering with the entire said amount. There will be **limited spaces** in the bus next term and we will operate on first come first serve basis. The school refunds **100%** of the money, to any parent who has enrolled and the bus does not get the needed **number of pupils** in his/her child's pickup station.

Note: (Refund is only on pickup points that don't have enough pupils to be picked, **not any other cases**).

9. SCHOOL LUNCH POLICY.

The lunch program is optional, and starting 2019, lunch meals will be much better and of variety. Any parent interested in his/her child to take lunch at school is required to enroll at the Lunch register desk with the entire amount before school opening day, for easy planning of the program.

See 2019 Fees Structure for more details.

Yours faithfully,

Mr. Ayunga C. Mogendi,
PRINCIPAL, - TABAKA ACADEMY.